UNITED STATES DISTRICT COURT	7
for the	

	for the			
District of				
Plaintiff(s)  V.  Defendant(s)	) ) ) () ) () ) () () () () () () () ()			
SUMMONS	S IN A CIVIL ACTION			
To: (Defendant's name and address)				
A lawsuit has been filed against you.				
are the United States or a United States agency, or an ep. 12 (a)(2) or (3) — you must serve on the plaintiff at	on you (not counting the day you received it) — or 60 days if you officer or employee of the United States described in Fed. R. Civ. n answer to the attached complaint or a motion under Rule 12 of motion must be served on the plaintiff or plaintiff's attorney,			
If you fail to respond, judgment by default will You also must file your answer or motion with the cou	Il be entered against you for the relief demanded in the complaint.  CLERK OF COURT			
Date:	Signature of Clerk or Deputy Clerk			

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Civil Action No.

## PROOF OF SERVICE

(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))

	This summons for (no	ame of individual and title, if an	ny)				
was red	ceived by me on (date)		·				
	☐ I personally serve	d the summons on the ind	ividual at (place)				
			on (date)	; or			
	☐ I left the summons at the individual's residence or usual place of abode with (name)						
		, a person of suitable age and discretion who resides there,					
	on (date)	, and mailed a	copy to the individual's last known address; or				
	☐ I served the summ	nons on (name of individual)		, who is			
	designated by law to accept service of process on behalf of (name of organization)						
			on (date)	; or			
	☐ I returned the sum	nmons unexecuted because	e	; or			
	☐ Other (specify):						
	My fees are \$	for travel and \$	for services, for a total of \$	·			
	I declare under penal	ty of perjury that this info	ormation is true.				
Date:							
		_	Server's signature				
		_	Printed name and title				
		_	Server's address				

Additional information regarding attempted service, etc: